

Order for Court Transcript of an Ontario Court Proceeding

Ordering Parties: Please complete sections 1 through 5. Section 6 is for completion by the ACT.

1. Case Information		
Name of Case <small>Click here to enter text.</small>	Order Date (mm/dd/yyyy) / /	
Presiding Official <small>Click here to enter text.</small>	Court File, Info or Indictment # <small>Click here to enter text.</small>	
Court Location <small>Click here to enter text.</small>		Courtroom # <small>Click here to enter text.</small>
Date(s) of Proceeding (mm/dd/yyyy) <small>Click here to enter text.</small>		
Additional Details <small>Click here to enter text.</small>		

Proceedings from
 Ontario Court of Justice
 Superior Court of Justice

2. Type of Proceeding (Select a type of proceeding and choose from that item's drop-down menu.)

Is the transcript for purposes of appeal?
 Yes (Proceed to Appeal section below)
 No (Enter the Type of Proceeding information below)

<input type="checkbox"/> Criminal <small>Choose an item</small>	<input type="checkbox"/> YCJA <small>Choose an item</small>	<input type="checkbox"/> Civil <small>Choose an item</small>
<input type="checkbox"/> Family <small>Choose an item</small>	<input type="checkbox"/> Small Claims <small>Choose an item</small>	<input type="checkbox"/> Justice of the Peace Intake
<input type="checkbox"/> POA <small>Choose an item</small>	<input type="checkbox"/> From an Appeal Court <small>Choose an item</small>	<input type="checkbox"/> Other <small>Click here to enter text. Please specify</small>

Additional Details Click here to enter text. (as required)

Appeal To: <input type="checkbox"/> Court of Appeal for Ontario <small>Choose an item</small>	<input type="checkbox"/> Divisional Court <small>Choose an item</small>	<input type="checkbox"/> Superior Court <small>Choose an item</small>	<input type="checkbox"/> Ontario Court <small>Choose an item</small>	Appeal # <small>Click here to enter text.</small>
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3. Content to be Transcribed (Select Complete Proceeding OR appropriate number of other items for portions.)

Complete Proceeding (Do not select if a portion of a proceeding is required.)

Note: Most pre-trial motions and submissions are not transcribed unless specifically requested. However, some rules require that pre-trial motions and/or submissions be included for appeal transcripts. Refer to the Court Transcript Standards and Procedures manual for rules on inclusions/exclusions. If required, check the box below.

Include pre-trial motions and submissions (If for appeal attach order/consent if required)

Excerpt of Proceeding (Note: When describing content to be transcribed, be precise and provide a definitive frame of reference including timeframe if applicable (timeframe example: "Commencement of court to morning recess").)

Details Click here to enter text.

<input type="checkbox"/> Evidence of Witness(es) <small>(Ensure each line used contains complete data i.e. Name and either All Evidence of Portion of Evidence)</small>	Name of Witness <small>Click here to enter text.</small>	<input type="checkbox"/> All Evidence	<input type="checkbox"/> Portion of Evidence
	Name of Witness <small>Click here to enter text.</small>	<input type="checkbox"/> All Evidence	<input type="checkbox"/> Portion of Evidence
	Name of Witness <small>Click here to enter text.</small>	<input type="checkbox"/> All Evidence	<input type="checkbox"/> Portion of Evidence
	Name of Witness <small>Click here to enter text.</small>	<input type="checkbox"/> All Evidence	<input type="checkbox"/> Portion of Evidence
	Name of Witness <small>Click here to enter text.</small>	<input type="checkbox"/> All Evidence	<input type="checkbox"/> Portion of Evidence
	Name of Witness <small>Click here to enter text.</small>	<input type="checkbox"/> All Evidence	<input type="checkbox"/> Portion of Evidence

Additional Details Click here to enter text.

Reasons for Judgment

Reasons for Sentence

Ruling(s) Details Click here to enter text.

